

Payroll Receipt

February, 2026



Employee Details

Name: Sawera Akhtar

Mobile: 321122334

Required Hours: 160

Salary Details

Basic Salary PKR 25,000

Total Working Hours 160.0 hours

Hours Worked 148.8 hours

Approved Leaves 1

Approved Leave Hours 4 hours

Unpaid Leave Hours 0.0 hours

Paid Leave Hours 4.0 hours

Holidays 0

Overtime Hours 0.0 hours

Paid Worked Hours 152.8 hours

Total Fines PKR 125

Total Bonuses PKR 0

Calculated Salary PKR 23,883

Fines and Bonuses

| Reason | Date | Amount | Type |
|---|------------|-------------------------------------|------|
| Late check-in: 8:27 AM, 10% of daily wage | 02-02-2026 | 125.00 | Fine |
| Total Fines/Bonuses | | Fines: 125.00, Bonuses: 0.00 | |

Adjusted Salary: 23758.00