

# Payroll Receipt

March, 2026



Employee: **Sawera Akhtar**

Mobile: **321122334**

## Salary Breakdown

|                            |             |                          |                   |
|----------------------------|-------------|--------------------------|-------------------|
| <b>Basic Salary</b>        | PKR 25,000  | <b>Paid Leave Hours</b>  | 8.0 hours         |
| <b>Total Working Hours</b> | 176.0 hours | <b>Holidays</b>          | 0                 |
| <b>Hours Worked</b>        | 156.5 hours | <b>Overtime Hours</b>    | 0.0 hours         |
| <b>Approved Leaves</b>     | 1           | <b>Paid Worked Hours</b> | 164.5 hours       |
| <b>Approved Leave</b>      |             | <b>Total Fines</b>       | PKR 341           |
| <b>Hours</b>               | 8 hours     | <b>Total Bonuses</b>     | PKR 0             |
| <b>Unpaid Leave Hours</b>  | 0.0 hours   | <b>Calculated Salary</b> | <b>PKR 23,366</b> |

**Adjusted Salary** PKR 23,025

## Fines and Bonuses

| Reason                                    | Date       | Amount                              | Type |
|---|------------|-------------------------------------|------|
| Late check-in: 8:53 AM, 30% of daily wage | 09-03-2026 | 341.00                              | Fine |
| <b>Total Fines/Bonuses</b>                |            | <b>Fines: 341.00, Bonuses: 0.00</b> |      |

**Adjusted Salary:** PKR 23,025